



Position Announcement – Computer Audit Specialist

The Multistate Tax Commission announces a search for candidates to fill the position of Computer Audit Specialist. The Commission (a government agency of the states) administers the Multistate Tax Compact with 20 full-member states, 5 sovereignty member states, 19 associate member states and 3 project member states. The following is a description of the position and application procedures.

Position: Computer Audit Specialist

The Commission's computer audit specialists support the Joint Audit Program by handling and processing electronic data received from taxpayers and assisting the Commission's auditors in planning, conducting, and evaluating statistical samples. Computer audit specialists may assist in teaching, advising on issues related to computer assisted audits, and participating in technical conferences. Computer audit specialists may also be assigned sales & use tax audits.

Location: TBD

Minimum Qualifications and Experience Required:

Minimum five years experience as a sales & use tax auditor.

At least two years experience as a computer audit specialist, including extensive use and knowledge of Microsoft Excel, Microsoft Access, ACL, Monarch, or other comparable programs.

Experience in writing application programs in some or all of the following environments: Visual Basic, Visual Basic for Applications, COBOL, or writing batches and scripts in ACL.

Extensive training in, and understanding of, statistical sampling as applied to sales & use tax audits.

Ability to teach statistical sampling as it relates to sales and use tax auditing techniques.

Ability to teach computer assisted audit techniques in a classroom setting.

Compensation: \$68,750 to \$85,250

Moving Allowance: None.

Start Date: As soon as possible for the successful applicant.

Application Closing Date: The Commission will consider all applications received on or before September 20, 2006. However, applications may be submitted at any time before the position is filled.

Method of Application: Submission of a letter of interest, resume, and the names, addresses, and telephone numbers of three references to William J. Six, Administrative Officer, Multistate Tax Commission, via e-mail to wsix@mtc.gov or by regular mail to 444 North Capitol Street, N.W., Suite 425, Washington, D.C. 20001-1538 (e-mail submission is preferred).